

## KARUME INSTITUTE OF SCIENCE AND TECHNOLOGY



### ACADEMIC CALENDAR (ALMANAC) FOR THE ACADEMIC YEAR 2023/2024

S/N	Date	Activity	Responsible
1	16 October, 2023	New Academic Year Begins	Deputy Principal Academic
		Orientation Week	
2	23 October, 2023	Begins First Semester (Teaching/Learning Begins)	Instructors
3	16 October –18 November, 2023	Registrations for new and continuing students (Diploma and Degree)	Admission Officer
4	06 – 25 November, 2023	Online transfer of students Degree	Admission Officer
5	November	Institute Exhibition days	All
6	November, 2023	Graduation Ceremony for the academic year 2022/2023	Graduation Committee
7	13 November-1 December, 2023	Setting of Examination Paper	Instructors
8	04 -08 December,2023	Test 1 week	Instructors
9	11-15 December, 2023	Moderation week	Head of Departments & Examination Officer
10	02 -05 January ,2024	Test 2 week	Instructors
11	19 January, 2024	Deadline for uploading CA in the System	Instructors
12	02 February, 2024	End First Semester Teaching Session	Instructors
13	05 February, 2024	Begins Semester One Examinations and Internal Marking Starts	Examination Officer
14	16 February, 2024	End of Semester One Examination and Internal Marking Continues.	Examination Officer
15	19 February, 2024	Disciplinary Committee	Legal Officer
16	19 February, 2024	Short Vacation Begins (Three Weeks)	Admission Officer
17	21 February, 2024	Internal Marking Ends	Department Examination Officer
18	22– 23 February, 2024	Departmental Meetings	Head of Departments &

			Examination Officer
19	26 February, 2024	Deadline of uploading and submission of marked scripts, printed sheets & results from HoD's to the Academic Department	Head of Departments & Examination Officer
20	27-28 February, 2024	Institute Academic Committee	Academic Department
21	28 February, 2024	Release of Semester One Results	Academic Department
22	27 Febr – 09 March, 2024	Appeal for semester one results	Examination Officer
23	08 March, 2024	End of Short Vacation	Admission Officer
24	11 – 15 March, 2024	Supp/Special Exams	Examination Officer
25	18 March, 2024	Disciplinary Committee	Legal Officer
26	18 March, 2024	Begins Second Semester	Instructors
27	21 March, 2024	Departmental Meeting	Department Exam Officer, HODs
28	25 March, 2024	Institute Academic Committee	Academic Department
29	25 March, 2024	Release of Semester One Supp Results	Academic Department
30	01 April, 2024	Institute Council Academic Committee	Deputy Principal Academic
31	25 March-07 April, 2024	Appeal for supplementary results	Examination Officer
32	02-19 April, 2024	Setting of Examination Paper	Instructors
33	22-25 April, 2024	Test 1 week	Instructors
34	20-24 May, 2024	Moderation week	Head of Departments & Examination Officers
35	10-14 June, 2024	Test 2 week	Instructors
36	28 June, 2024	Deadline for uploading CA in the System	Heads of Department & Instructors
37	05 July, 2024	End Second Semester Teaching Session	Instructors
38	09 July, 2024	Begins Semester Two Examinations and Internal Marking Starts	Examination Officer
39	19 July, 2024	End of Semester Two Examination and Internal Marking Continues.	Examination Officer
40	22 July, 2024	Short Vacation Begins	Admission Officer

41	22 July, 2024	Disciplinary Committee	Legal Officer
42	24 July, 2024	Ends Internal marking	Department Examination Officers
43	26 July, 2024	End Short Vacation	Admission Officer
44	29 July, 2024	Begin Industrial Practical Training	Liasson Officer
45	26 July, 2024	Deadline of uploading and submission of marked scripts, printed sheets & results from the Instructors to the HoDs	Head of Departments & Examination Officer
46	28 July, 2024	Departmental Meetings	Head of Departments & Examination Officer
47	29 July, 2024	Results Submitted to Academic Department.	Head of Departments
48	03 August, 2024	Institute Academic Committee	Head of Departments
49	03 August, 2024	Release of Semester Two Results	Academic Department
50	10 August, 2024	Institute Council Academic Committee	Deputy Principal Academic
51	20 September, 2024	End Industrial Practical Training	Liasson Officer
52	23 Sept-28 October, 2024	Long Vacation	Admission Officer
53	30 Sep- 04 October, 2024	Supp/Special Examinations Begins	Internal Examiners and Students
54	08 October, 2024	Ends Internal marking	Department Examination Officer
55	11 October, 2024	Deadline for submission of marked scripts, printed sheets & results from the Instructors to the HoDs	Head of Departments & Examination Officer
56	15 October, 2024	Departmental Meetings	Head of Departments & Examination Officer
57	16 October, 2024	Results Submitted to Academic Department.	Head of Departments
<b>58</b>	21 October, 2024	Institute Academic Committee	Academic Department

<b>59</b>	21 October, 2024	Release semester two supp results	Academic Department
<b>60</b>	25 October, 2024	Institute Council Academic Committee	Deputy Principal Academic